

**American Association of Pesticide Safety Educators
Minutes of the General Business Meeting**

August 9, 1999
Holiday Inn by the Bay
Portland, Maine

1. Call to Order (Barry Brennan)

The meeting was called to order at 3:00 p.m. A copy of the Secretary's report was distributed. President Brennan asked committee Chairs to give the Secretary a copy of their reports. The President asked that everyone introduce themselves and tell who they worked for. The President welcomed everyone.

2. Minutes (Gene Burgess)

The 1998 Business Meeting Minutes were handed out and posted on the AAPSE Web site. Mary Grodner moved to accept the minutes. The motion was seconded and passed unanimously.

3. Treasurer's Report (Carol Ramsay)

The treasurer's report was submitted to the Board yesterday and it will be in the minutes. If there are any questions contact Ramsay. The books have been audited by the Auditing committee. Brennan discussed the budget. In our checking account and two CD's, we presently have about \$10,609.60 from membership dues and registrations. Money is in the budget for traveling. If our members need money for travel, particularly our Board of Directors, let the Board know.

4. Committee Reports

Nomination and Election Committee (George Hamilton)

Committee members were Paul Baker and Joyce Hornsteen. Brennan asked the committee to come up with a slate of candidates for this year. The slate presented was as follows:

President-elect	Amy Brown	University of Maryland
	Jim Criswell	Oklahoma State University
Secretary	Natalia Clifton	University of Massachusetts
	Larry Schulze	University of Nebraska - Lincoln
Treasurer	Carol Ramsay	Washington State University
	George Hamilton	Rutgers

Biographical sketches were with the ballots. No nominations were taken from the floor. Ballots were filled out, collected and the Nomination and Election committee tabulated

the ballots. A question was asked why we were not taking nominations from the floor. The President stated that it was not allowed in the Articles. Brennan announced that the articles and by laws have been amended so that the SLA's who were associate members this morning are full members now.

Articles of Incorporation and By laws Committee (Ramsay)

Committee members were: Roger Flashinski, Brian Swingle, Wayne Buhler, Kerry Hoffman Richards and Richard Pont. This committee worked close with the membership, redrafting changes in the by laws to make some minor changes. The recommendation changes have been out for about four months. We had a vote yesterday in favor of amending the By-Laws and Constitution. The new By-Laws will be posted on the Web site. Ramsay thanked this committee and the membership committee. Brennan thanked Ramsay for getting the ballot done prior to the business meeting.

By-Laws and Articles Committee

Tasks:

1. Read them.
2. Note of any item that is unclear, inconsistent or unworkable.
3. Are there areas where we think beneficial changes might be warranted.
4. Actions undertaken.
 - a. Membership status - full vs associate
 - b. Focus of the association
 - c. Regional representative terms in office

Some of the issues we may refer to other committees or make suggestions to the Board to appoint a committee to look into the situation; for example, the membership status should be referred to the Membership Committee for their discussion and their suggestions to the Board.

Worked with Membership Committee on proposed language for amendments to the By-Laws and Articles. Secretary attempted an e-mail vote in July 1999. Insufficient response. We plan to vote again at the National Meeting. The Articles reside on the AAPSE web site. Proposed amendments are on www.pep.wsu.edu.

Incorporation:

Ramsay has the original documents in her file and suggests keeping them at this office since this is the official office location of the organization.

- * Authorization by the board to incorporate
- * By Laws on the association at the time of incorporation
- * Certificate of Incorporation from the State of Washington
- * Tax exempt status request documentation to the IRS
- * Conditional non profits status letter from the IRS

Ramsay worked with a law office who assisted in the incorporation and non-profit status.

By-Laws Committee Activity

Definitions:

The Articles of Incorporation are the legal framework from which the corporation functions. AAPSE is a corporation recognized by the State of Washington. Its legal address is currently via Carol Ramsay, Washington State University, P0 Box 646382, Pullman, WA 99164. The By-Laws are the functional framework from which the association conducts its business.

Tax exempt status has been temporarily granted AAPSE, the corporation. It will be necessary for AAPSE to petition the IRS again in 2002 to be granted full-time exempt status.

Mission:

It is the responsibility and activity of the Articles of Incorporation and By-Laws Committee (AIBLC) to make sure that both documents provide the framework, legally and functionally, from which the Association conducts its business.

Activities:

1. Biannually, review both documents to ensure clarity in the legal and functional framework for the Association. If changes would assist in clarifications, the committee will propose language to the Executive Committee. If approved the Executive Committee will take the proposed changes to the membership for a vote.
2. Upon request from the Executive Committee, the AIBLC will work with the membership for any suggested changes to one of both of the documents. The committee must ensure uniformity between the two documents.
3. Ensure the IRS received copies of any revised document.

Issues and Evaluation Committee (Norm Nesheim)

Committee members were Pat O'Connor-Marer and Catherine Daniels. The Chair, in consultation with the committee, developed several things during the year. In March of '99, at the AAPSE meeting held in Washington, D.C., the Issues and Evaluation Committee was directed to develop a letter to the Director of the Office of Pesticide Programs, Marsha Mulkey, regarding the role of training and risk mitigation and the role of training and implementation of FQPA. AAPSE was to inform the agency that AAPSE was available for issues related to training and risk mitigation. The letter was signed by Brennan and Nesheim. It was reviewed by members of his committee, Brennan and Mac Horton and sent forward.

The committee contacted a member of ACPA regarding support for USDA, PAT. Emphasis was made on the role of applicator education, risk mitigation, and FQPA,

which ACPA members have a stake.

The committee made contact with The Office of Pest Management Policy, USDA, regarding the role of applicator education and risk mitigation. They were prompted by a discussion between Nesheim and Teresa Murtagh on the role of a Pesticide Coordinator.

Membership and Public Relations Committee Report (Dean Herzfeld)

This committee worked on the original draft of the By-Laws. They worked closely with the By-Laws committee in making cooperation changes. The committee also designed and printed 1000 copies of new AAPSE brochure that reflect all the changes.

The committee will be looking at the pros and cons of the position of non-extension university faculty becoming full members of AAPSE.

Committee on Committees (Pat Hipkins)

The committee is working on a job description for each committee. They are looking at an overview of the mission and goals of the committee. Overall, they should know when the reports are due. They are developing a notebook with the Committee on Committees. They will also have a folder on each committee. The Committee on Committees will keep a copy and each committee will keep a folder. The information, especially the job description, will be placed on our Web site. Brennan requested that committees get their reports into Hipkins.

Strategic Planning Committee (Ed Vitzthum)

Vitzthum thanked Barry for his assistance. The committee met at the 1998 March meeting in Washington. Vitzthum was unable to attend because of the snow. A second generation of the draft in outline form was discussed in detail in Phoenix, AZ. Now, we have a third generation of the plan. A copy of this will be made available before this meeting is over. The bottom line is the input of the association is needed, because this is the plan of the association. The association needs to plan how we are going to move forward in the next 4-5 years. The plan will be put up on the web site of AAPSE. The committee hopes to have a draft plan for the members to vote on by next spring.

Pesticide, Education, and Internet Committee (Weaver)

Ramsay, Schulze, Paul Guillebeau and Bob Wolf are members of the committee. The committee had an ad hoc charge of looking at the Internet function of the organization. The committee met last spring in Washington. The committee is going to be reformed based on a wider scope. The committee discussed issues. The committee ask members to identify issues related to pesticide safety educational materials. They discussed copyrights on training materials from state to state. They discussed the function of AAPSE dealing with training materials. Where does AAPSE fit? They asked that the President reform the committee and set different goals since they were ad hoc from the beginning.

Brennan mentioned that Weaver was the AAPSE Web Master and had done a good job.

Resolution, Recognition, and Awards Committee (Bob Bellinger)

Committee members were Terry Miller and Weaver. There are two recognitions which will be given later in the meeting. There were no resolutions.

Turf and Ornamentals Service Technician Committee (Baker)

Baker tried to get people who had volunteered to submit articles. He thanked Miller, Weaver and Brown for their articles. Paul asked the question if we wanted to keep this a separate committee or combine it with the Journal. Even though we are writing for two different audiences, how many are really writing for this particular audience. Are we better served to put these with the journal. We need a consensus of the group on how to deal with this.

Auditing Committee (Baker)

Other committee members were Hamilton and Ron Gardner. The books were audited and were O.K. Only minor glitches were discussed.

5. Other Reports:

Editor of the Journal of Pesticide Safety Education (Weaver)

Weaver thanked Joanne Kick-Raack, Patrick O'Connor-Mayer, Ramsay, Miller and Ples Spradley who were also on the board. The first article has been published in the journal. One problem was the format of version PDF, which has been changed. If you are able to open up PDF 3.0, then you have Windows or Mac and you should be able to open the article. There have been three other articles submitted from Fred Fishel, Myron Shenk, and Steven Prochaska. The board is working on the guidelines. The procedures for submission have been simplified. They are now starting Vol 1 of the calendar year. There is a need now for articles for Vol 2. A wide variety of articles are requested related pesticide education. The format of the articles are materials and methods, results and discussion, conclusion and acknowledgments. All articles are peer reviewed.

Projects Funded (John Impson)

The results could be put on the Web.

SFIREG (Grodner)

The minutes of the SFIREG meeting are on the Web. If anyone has things of concern, please let Grodner know. Grodner will bring items up to POM and the full SFIREG. Any time an educational component comes, Grodner tries to remind them of C&T and to think "PAT" and think "Extension Coordinators."

Consumer Labeling Initiative (Grodner)

The task force is putting out three tri-fold brochures. One is for pet owners, one for

home gardeners and the third for home owners. They are also trying to design a logo. The primary message is to read the label. They discussed ways on distributing these publications. Grodner pointed out the tremendous networking of the Cooperative Extension Service as a means of distribution. These will be a valuable educational tool to make available in our Extension offices to home owners. Grodner reminded everyone that if anyone has any problems they want to bring up at SFIREG, AAPCO, POM or full SFIREG to let her know.

Water Quality and Waste Disposal (Gardner)

Gardner also stated that if we have any concerns to let him know and he will bring it up. He has attended two meetings. He will use the AAPSE listserv to let us know when meetings have occurred and when the minutes are on the AAPCO listserv. This November the POM and Water Quality meet together.

AAPCO Report (Swingle)

Swingle thanked everyone for the passing vote that allows SLA's, EPA, tribes and other groups full membership. He hopes that we can take certification, training and pesticide safety issues of common concerns and have more clout in saying what we are doing. Brennan and Grodner are getting more exposure to AAPCO. Kevin Keaney has made sure all the regions are represented in AAPSE. Swingle asked Keaney to say something else about AASPE before the group. In the meeting previously with the SLA's, AAPSE was discussed, what it means to the SLA's and what we could do as a group instead of alone. Batteese gave good reasons for the SLA's to join AAPSE. In two years we should all be in one meeting with no conflicts, so everyone will attend the AAPSE meeting. In talking with the Executive committee of AAPCO the number one issue is funding for the PAT program. Especially, the matching funds from USDA. Batteese wrote a letter concerning this issue to USDA.

Program Leader Report (Impson)

Notification has gone out about the pass through funds. Impson thanked Kevin for getting it out early. The funding is about the same as last year. The PAT budget did not make the USDA budget. It has been put back in for FY2001. It is the same level as in the past, 1.5 million. It will not come out until fall. In December, Impson will be leaving and the agency will advertise his position. AAPSE may be able to play a role in writing the job description. Brennan announced that Impson had been in the hospital and expressed wishes for a quick recovery.

Pesticides and National Strategy for Health Care Providers (Brown)

The federal planning committee for health care met once per month. There will be a summary report in the fall. A sub group will work on the content for medical and nursing school this summer. They will hire a consultant to write standards. AAPSE needs to have an input on what is taught to future doctors and nurses.

Brown reported that Susan West, National Environmental Education and Training Foundation (NEETF), gave a full presentation on this issue this morning. She reminded

AAPSE members that we have several representatives on this project-she had been filling in for Impson on the Federal Interagency Planning Group and is representing AAPSE on the Education Group; O'Conner-Marer serves on the Practice Group and Brennan on the Resources Group.

The basic concept of this initiative is to ensure that health care providers have a basic understanding of pesticides as they relate to acute and chronic health concerns for pesticide applicators, farm workers and consumers. The Education Group is looking at basic educational programs for doctors, nurses, physician assistants, nurse midwives and nurse practitioners in training (i.e., undergraduate and graduate education). The Practice Group is working on similar programs for health care providers who are already in practice (i.e., continuing education). The Resources Group is developing information on resources (in the sense of both educational materials and individuals or groups that can serve as resources) now and for the future.

A draft report that was a result of the three groups' meetings this summer will be issued in the fall. Brown stated that she would make sure all AAPSE members receive a copy of proceedings as soon as they are ready for release. She had some light concern about a subgroup that met in July to work on developing content to be incorporated into curricula for medical and nursing schools. Although she was appointed to the subgroup, she could not attend due to acute laryngitis. The subgroup recommended that a contract be made to complete this activity. It is very important that AAPSE have an input into this issue, as it will serve for the basis of educational programs for nurses and doctors in training in the future. She urged anyone who has comments or concerns to contact herself, Hipkins or Brennan.

Report from the National Coalition on Drift Minimization (Mary Grodner)

The educational task force is producing a video tape. The next video will be on a CD-Rom related to professionalism. It may also be on PowerPoint or downloaded as poster. They will meet on the August 26 or 27 in Washington. A report will be made this August on the contents of the CD-Rom.

President's Report (Brennan)

Ten years ago (1988) AAPSE was conceived (in a bar) in Denver. Two years later in Washington, DC a number of us agreed to hold an organizational meeting. In 1989 we elected Mac Horton, our first president. Horton convinced us that we needed a national voice and Grodner, our second president gave us that voice.. .or as she liked to put it, she got us a seat on the table where we could be heard. During the past two years we have continued to refine our organization and mature as a professional association. Let me take a few minutes to discuss our progress and accomplishments.

Two years ago I outlined five goals: (1) reorganize committees, (2) incorporate, (3) establish partnerships, (4) promote professional improvement, and (5) develop an outreach capability. Today we have a very active committee organization supported in part by a committee on committees (chaired by Hipkins) and designed to create institutional memory. I strongly believe that the committees can and should build on the

efforts and successes of their predecessors.

Through no small effort on Carol Ramsay's part, AAPSE was incorporated in the State of Washington in 1998 and received (at least provisional) IRS approval to function as a 501(c)3 non-profit organization. All of this required a change in our constitution and by laws which was directed by Ramsay and facilitated by an e-mail ballot conducted by Burgess.

Two years ago I thought our new partnerships would have been with other USDA 3d programs, e.g., IPM, EFNEP, PIAP, Farm Safety and Food Safety. While we don't have formal working relationships with any of those programs, they are definitely aware of our existence, at least at the National Program Leader level. What surprised me was the strong partnerships we developed (or built on) with AAPCO (Swingle, new liaison), SFIREG (Grodner, Gardner), and ASPCRO (Criswell, liaison).

The CTAG included nearly 20 members of AAPSE. EPA's Pesticide and Health Care Providers initiative included Brown, O'Conner Marer, and Brennanf, not just as extension pesticide coordinators, but as members representing AAPSE.

Perhaps most importantly, AAPSE has developed a stronger partnership with our counterparts in the SLA's, the Certification Program Managers. Your membership chair (Herzfeld) did an excellent job of developing the rationale for expanding our criteria for full membership to include our regulatory counterparts.

Another partnership being formed with the Office of Pest Management Policy (OPMP) particularly for issues related to implementation of FQPA. Through Norm Nesheim's and John Impson's efforts OPMP is aware of how the PAT program can help mitigate risk and preserve the use of some critically important pesticides.

Professional improvement focused on two efforts: utilizing the spring meeting for workshops and conducting a feasibility study to create regional Pesticide Safety Education Centers, PSECs.

The PSEC feasibility study was funded by UC-Davis Ag Health and Safety Center, EPA via the Ag Research Institute, and industry represented by the American Crop Protection Association and Responsible Industry for a Safe Environment (RISE). The goal of the PSECs is to raise the competency of pesticide safety trainers and regulatory personnel essential to developing and maintaining high quality pesticide applicator training and certification programs. A preliminary report from that meeting has been given to the Executive Committee. The final report should be completed by October 1999 and shared with the full membership thereafter. There are two items related to the study. First, AAPSE was the recipient of the grants, i.e., indicating that we are recognized as a professional organization, and second, the results of the study came at a time when USDA is considering establishing regional pest management centers. The concepts are supportive of one another.

The final goal was to improve outreach. The fact is, nearly everything we do involve

outreach at some level. However, there are three efforts that I would like to recognize:

First - under the chairmanship of Paul Baker, AAPSE has been writing bimonthly articles for the Turf and Ornamental Service Technician. AAPSE has recognized T&O Service Tech as a valuable training resource for the industry.

Second - as reported earlier, AAPSE's Journal of Pesticide Safety Education, under the editorship of Weaver, electronically published their first article in June.

Third - AAPSE's website maintained by Mike Weaver has served as a means of communicating with one another, a repository of reference material about AAPSE and as a link to member websites. This is particularly important to our efforts to share training materials and maximize our limited resources.

AAPSE has matured in the past two years. None of the above mentioned actions or activities could have been accomplished without the efforts of dozens of our members. To all of you who have given your time and effort, I say thank you. You have made a difference not only to AAPSE, but through AAPSE you have made a difference in how the pesticide safety training program functions as a true risk mitigation program.

To all of you who encouraged me and offered me your advice and counsel, I say thank you. To Norm Nesheim and the rest of the officers, to the Board of Directors and the rest of our members, I say carry on.

Working on five goals:

The Board met yesterday.

1. Reorganizing the committees-done that
2. Incorporate - done that. We are now a 501(c)3 organization, tax exempt.
3. Establish partnerships - work with the national program. Meet with the liaison of EPA.
4. Promoting professional improvement.
5. Develop outreach capability.

APSCRO (Criswell)

The ASPCRO committee on the *Service Technician Train-the-Trainer Manual* has completed its task. ASPCRO has developed the manual and mailed a copy to each state lead agency and extension service office working Certification and Training. The grant stipulated a camera ready copy would be mailed to each C&T office in a state. This has not been done and the committee chairman (Jim Harron - GA) is checking with ASPCRO president Carl Falco (NC) on the matter. The manual is available for sale through ASPCRO.

As background on the *Train-the-Trainer Manual*, it was originally intended as a pest identification guide for Pest Control Service Technicians. The National Pest Control Association completed that project prior to the ASPCRO committee began working. Thus, the committee changed focus and developed a manual for use by a PCO company on training their service technician(s). The intent of the manual is to provide

information to a company or trainer on the various ways to provide training to service technicians. It is not intended as a certification manual nor as an all inclusive pest management manual.

Regarding other ASPCRO activities, there are numerous areas within the termite treatment arena that can affect state C&T programs. Many of these involve technical aspects of termite contracts and warranties. Other areas include interpretations of bait labels and liquid termite labels. There are also areas involving lending agencies involvement in termite treatment(s) - as to whether a treatment is required and if so what is actually required.

The issue of reduced risk and exposure of children to indoor pesticides is becoming more of an issue across the U.S. This includes either mandated or voluntary school IPM programs. A number of states have been legislated into developing school IPM programs or have taken the initiative to develop voluntary programs. The C&T program has a vital role in these programs from providing clear programming on regulatory and label requirements of pesticides.

AAPSE Balloting / Election Report

President Elect: Amy Brown, Secretary: Larry Schulze, Treasurer: Carol Ramsay

PESP Membership -

We became a Pesticide Environmental Stewardship Program (PESP) supporter last year.

6. New Business:

National Program Leader's Position

We support filling the National Program Leader's position with USDA. It is essential that AAPSE is involved. We urge USDA and CSREES to fill Impson's position as quickly as possible and hire a temporary until then.

Criswell moved for AAPSE to urge CSREES to fill Impson's position and to expedite the process and appoint a temporary between Impson and hiring a new person. Swingle seconded the motion.

Baker proposed an amendment to the motion - to encourage USDA to include on the search committee a member of AAPSE with full time Extension commitment and experience. The motion, as amended, carried unanimously.

Non-Extension Land Grant Members

There was a discussion on non-Extension land grant members who are Associates but not full members. Presently, these members are not able to vote on governance,

whereas, full members are able to vote on governance. The membership was encouraged to get in touch with Hertzfeld and give him your thoughts.

Section 25(b) Pesticide Labels

There was a discussion on the shortcomings of the Section 25(b) pesticide labels. Presently, there is a minimal approval process for this type of label. The labels on the market do not have enough scrutiny or review.

Schulze moved that AAPSE forward a letter to the EPA requesting modification of the draft Section 25(b) Pesticide Registration Notice and establishment of a minimal approval process before such labels are available in the market place as per the draft letter he read. The motion was unanimously passed.

PAT Champion

There was a discussion on the need to have a champion for the PAT program. PAT needs someone behind us to push. Baker recommended that the board look into that type of championship is needed. Our legal representatives need to know what PAT is. Every member needs to talk with their state legislatures and training organization. Brennan drafted a letter for Hertzfeld to be sent to the state legislatures. It was mentioned that a similar letter needs to be sent to the Executive Director and one to national organizations.

Turf & Ornamentals

There were no articles received for the magazine. There was some discussion on AAPSE members publishing in other technical Journals.

AAPSE Web

Weaver discussed the AAPSE Web site. There are a number of things on the Web site:

- Calender of events
- Announcements - Everyone get details to Weaver.
- Membership data base - Ramsay has the web link for this.
- Speaker data base
- National pesticide electronic articles

Awards

Nesheim presented plaques to Brennan for outstanding service as President of AAPSE, to Burgess for his service as Secretary and to Grodner for her service to AAPSE.

Congratulations

Norm Nesheim congratulated the new AAPSE officers:

- President-Elect Brown, University of Maryland
- Secretary Schulze, University of Nebraska
- Treasurer Ramsay, Washington State University

Announcements:

September 27-28, 1999- Southern Regional Pesticide Coordinators meeting, Baton Rouge, LA

May 16-19, 1999- Western Region Pesticide Coordinators meeting, Colorado

September 25-28, 2000- Minimum Application meeting North Carolina

September 9, 1999 - North Eastern Pesticide Coordinators meeting, Burlington, Vermont

6. Adjourn:

The business meeting was adjourned at 5:11p.m.

Respectfully submitted,

Gene Burgess

AAPSE Secretary