

**American Association of Pesticide Safety Educators  
Board of Directors Meeting  
August 19, 2007  
Portland, Maine  
9:30 AM to 5:00 PM**

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**Minutes**

Attendees – Don Renzie, Joanne Kick-Raack, Jim Dill, Jim Parochetti, Ed Crow, Bob Wolf, Dean Herzfeld, Ples Spradley, Carol Ramsay, Carrie Foss, Natalia Clifton (phone), Kevin Keaney (at 11:50), Jim Wilson (at 12:30), Andrew Thostenson (3:30).

1. Call to order (Kick-Raack)

The American Association of Pesticide Safety Educators (AAPSE) Board of Directors (BOD) Meeting was called to order by President Joanne Kick-Raack at 9:25 a.m. with introductions and general announcements.

2. Minutes (Wolf)

- a. The 2006 Fargo, North Dakota AAPSE Board Meeting minutes were presented. Ples moved to accept the minutes, Dean seconded, and they were approved with corrections noted.
- b. Jim Dill moved and Ples seconded to approve with corrections the minutes from the April 17, 2007 conference call board meeting. The motion passed.

3. Treasurers Report (Dean Herzfeld)

- a. Treasurers report was provided in a handout. Carrie moved to accept with a second provided by Don. A point was emphasized by Dean that we need to expand to more CD's to reduce the number of low interest savings accounts.
- b. Detail of the report filed as of June 30, 2007:
  - i. \$49,739.00 balance
  - ii. \$11,682.49 Checkbook 09
  - iii. \$25,645.99 Organizational Savings 01
  - iv. \$ 1,432.85 PSEC Savings 02
  - v. \$ 1,046.03 Gifts 03
  - vi. \$ 3,348.54 COD 20
  - vii. \$ 3,348.54 Cert. 21
  - viii. \$ 3,235.47 Cert. 31

4. Presidents Report (Joanne Kick-Raack)

- a. Introductions
- b. Funding issues a big part of the last two years.
- c. Attended several meetings to discuss funding issues.

- d. Encouraged by how groups are getting along.
- e. Jim P. – Explained how things have developed over the last year in WDC.
- f. Rod Hedburg was instrumental in getting everyone to meet and do it right. Also, Zane Helsal from ECOP.
- g. Effort prevented the competitive grants from taking place and continued the pass through funding and maybe other funding sources may open up.
- h. Relationship with AAPCO has tremendously improved. AAPCO provided letter of support to AAPSE for PRIA funding.
- i. AAPSE is truly at the table. We are being included in meetings and are asked to be involved.
- j. Member services – may have suffered do to the time commitment to funding issues.
- k. Proud that membership is hanging in there in tuff times.
- l. Organizational parts of board need focus to improve our efficiency.
- m. We are a volunteer association and should be commended for our individual efforts.
- n. Future is bright.

5. USDA Report (Jim Parochetti)

- a. Funding – money is going out from EPA, released for use.
- b. Concern for states not spending the funds.
- c. Budget year is a problem, no cost extension, some states use Fed \$ for coordinators salary, thus month by month withdrawal.
- d. Members are encouraged to call Jim with concerns.
- e. Now having quarterly meeting in WDC (EPA and Ext).

6. PRIA Funds – Pesticide Registration Improvement Act

- 1. PRIA to be reauthorized in 2008.
- 2. Provide funding to PESP program to supplement the current EPA funding.
- 3. EPA is interested to continue at \$1.2 M discretionary money if others can also provide support. The \$500,000/year for each of 5 years (split in all states) from PRIA would bring us up to near where previous funding has been. No guarantees.
- 4. Funding should not all be EPA. Industry support seems to be more relaxed about the funding. Everybody owns a piece of this program.
- 5. AAPCO view (Ed C.) – reduction in enforcement grants, C & T grants seem to be the same. Shrinking numbers due to less certified applicators. Less privates and more commercial ie. Lawn and Landscape/Turf, Pest Control, etc. No evidence of targeted cut backs.

BREAK

7. Professional Development

- a. Session and Web Cast history – St. Louis (face to face), Fargo (Andrews effort at meeting), OSU/Wooster.
- b. CD handout for the Ohio Web Cast session. 114 attended – IP addresses.
- c. Application issues are popular.

- d. Fee – different for member and nonmember.
- e. Refer back to Fargo meeting – an adhoc committee was appointed to work on program content. Apparently this was for a face to face approach that did not have any interest in coming to a ‘site’.
- f. Need to appoint a webcast standing committee. In charge group.
- g. Teams will need to be in place based on delivery, content, registration, computer technology. Can’t depend on 3 or 4 people. We are all volunteers.
- h. Registration will be a tough one to do.
- i. Work with an outside organization or an internal group to do registration.
- j. Partner with other groups.
- k. Bob W. moved and Ples seconded that we develop a specific PD committee to work on professional development interests. Board should be represented on this committee – liaison (board or EC). Committee should be ‘visionary’ and develop the ‘infrastructure’ with several subcommittees becoming involved to handle the working part. Passed. Items for committee to consider: partnering, registration, delivery systems, content, member and nonmember, deliverable at the end – like a CD, DVD. Copyright issues.
- l. This committee will be determined at our GB meeting in Portland and given the direction we discussed. Volunteers will be sought. This committee needs a very short time line (mid 2008) to get organized.

8. CAST Report (Bob Wolf)

- a. Bob Wolf gave report. A copy will be posted on AAPSE web site.
- b. Our first 3-year term as a member of the CAST board will expire in 2007. Dean moved and Ples seconded to have Bob continue as liaison to CAST for a second term. Board approved.

9. EPA report – Kevin Keaney

- a. Experiencing a much better relationship with USDA. A comfort level exists as far as reporting, etc. Money is being drawn down.
- b. The old agreement (IAG) has expired. Extensions are given and we are in an extension now.
- c. Jeanne is shifting to container and recycling implementation. Political hold up currently. Negotiating language.
- d. Carolyn Schroder will be the new project officer on the new agreement. Two year IAG at \$1.2 M 2007 and 2008 and potential for longer from Kevin’s discretionary fund (5 year potential).
- e. PRIA expires and language in new one to enhance PESP. \$1M per year for 5 years (pesticide worker safety). In addition – language for applicator training at \$500,000. Not sure how it will be distributed.
- f. SLA funding status – funds are stagnant, no actual reductions.
- g. NASDA should provide good partnering/support options for Professional Development. Should contact Mike Walsh to establish the connection.

## LUNCH

### 10. AAPSE Direction

- a. We need to get members more engaged in committees and as liaisons.
- b. We still do not have all PESP coordinator as members.
- c. The pool for members is becoming less.
- d. Should attempt to get more associate members.
- e. Help support C & T folks in our states to become members.
- f. Professional development is a key to our future.
- g. Membership committee needs to be replaced and reenergized.
- h. Need to include more information for members on the front page of the web site instead of being buried through links. (refer to e-commerce committee)
- i. Suggested that AAPSE develop an orientation CD that could be provided to new members. (refer to membership committee)
- j. AAPSE Executive Director – Still do not have funding available. Need someone to do the day to day functions.
  - i. Share with another group or groups
  - ii. Association management
- k. McMillan Matrix – decision making process for how we manage our not for profit organization. We should use the matrix to answer how we might get to a level that we can hire an ED. Can we seek outside money sources for this purpose, ie NASDA?
- l. Board terms should coincide with officer terms – suggestion to move all terms to the calendar year. Currently we have inconsistency in director terms. Jim W. moved and Carrie seconded to ask the by-laws committee to draft language and the process for change to make the officer terms coincide with BOD terms beginning on calendar year basis. Passed.
- m. PLANET – a possible group to join with in our management needs.

### 11. CTAG – report provided on the AAPSE website

- a. AAPSE needs to specify what we need from our AAPSE liaison to CTAG in terms of what is expected in a report back to AAPSE. This person should have close connections to the AAPSE EC. This person should have the ability to discuss issues in AAPSE board meetings beyond what can be written in the report to the membership due to confidentiality concerns.
- b. Jim W. moved and Jim D. seconded that we should ask Roger Flashinsky to be the official AAPSE liaison to CTAG. Passed.

### 12. Proposed Regulatory Changes

- a. Matter of record on the views from AAPSE members.
- b. Amy is reappointed to the PPDC.
- c. Keep lines of communications open with Kevin's staff to help as EPA works on the language issues regarding containment and recycling.

13. Board Resolutions and Awards
  - a. AAPSE will be presenting the following awards at the member meeting.
    - i. Fellows -2
    - ii. Distinguished Educator
    - iii. Distinguished C & T
    - iv. Life Memberships - 2
  - b. Be it resolved that AAPSE Board wishes to express their appreciation to Zane Helsel for his many years of support and service to the AAPSE organization though his position as ECOP liaison. Don moved, Ples seconded, passed.
  - c. Be it resolved that the AAPSE Board wishes to express their appreciation to James Dill and Gary Fish for their hospitality in hosting the 2007 National C & T Conference in their great home state of Maine. Carrie moved and Dean seconded, passed.
  
14. Next Board Meeting – Possible location would probably be at a Regional Meeting site. NCR August 18-20, 2008. University of IL will host in Champaign, IL. Ples's preference is to have it coincide with the Southern Region Meeting. Ples will explore and get back to us.
  
15. Committee/FYI reports. Suggested comments from committees:
  - a. Committee on Committee needs guidance on how to prepare reports.
  - b. Membership Committee needs new chairperson. Suggested that EXT and SLA should act as cochairs. Recruit new members, ie. State level trainers, County Agents, others.
  - c. Nominations and Elections – Transition/continuity issues when members change from committee year to committee year. If this committee is to do the BOD elections as well as the officers then new guidance is needed. By-laws change is needed.
  
16. Liaison Reports – Jim Criswell sent note regarding the Cause Marketing Issue – BOD suggested we should wait on the EPA guidance and then respond if necessary through the Issues and Evaluations Committee.
  
17. Bob Wolf reported that the USDA Spray Table Project is complete. Twenty-six kits were distributed. The BOD suggested that another solicitation of members be done to see if others are interested.

Jim Dill moved and Ples seconded to adjourn the meeting. Meeting adjourned.