

**Minutes – AAPSE Board Meeting**  
**8:40AM – 4:37 PM CST August 14, 2005**  
**Madison, Wisconsin**

**Attendees: Ples Spradley, Carrie Foss, Larry Schulze, Win Hock, Amy Brown, Dean Herzfeld, Joanne Kick-Raack, Bob Wolf, Barry Brennan, David Scott, Phil Nixon, Sabrina Swift, Natalia Clifton, Kay Harris, Janet Kirkland, Margaret Tucker, Ed Crow, Carol Ramsey, Sharon Dobesh, Mike Weaver.**

**1. Call to Order (Hock)**

The American Association of Pesticide Safety Educators Board of Directors (BOD) Meeting was called to order by President Win Hock at 8:40 a.m. with introductions and general announcements.

**2. Minutes (Wolf)**

The minutes of the 2003 AAPSE General Business and Board Meetings in Honolulu, Hawaii were presented. These minutes were previously approved.

**3. Treasurer's Report (Herzfeld)**

Dean Herzfeld presented the Treasurer's report reporting a balance of \$44,434.42 the account breakdown dated 8/14/05 is as follows:

Gift Account	\$1,021.17
Savings	\$25,044.85
PSEC Grant	\$1,399.40
Money Mover	\$7,702.85
Certificate	\$3,129.44
Certificate	\$3,129.44
Certificate	\$3,007.27

Herzfeld presented the following topics for discussion:

- A. A need for travel budget guidelines was presented by Dean. Dean moved to appoint a small group to work on budget guidelines with a responsibility to bring a proposal to the board. Amy seconded. Motion passed unanimously.
- B. AAPSE needs to establish an expense reimbursement policy. Should we require per diem or receipts? The newly established committee will work on this.
- C. Dean has applied for a different measure of tax exempt status. A change is required because of lobbying issues.
- D. Dean has put all the financial records into an excel program.

Schulze moved and Scott seconded to accept the treasurer's report. Motion carried.

#### 4. President's Report (Hock)

**Win's report provided the following highlights from the past year:**

1. 1<sup>st</sup> PDC in St. Louis - 2004
2. Sponsor of Drift Conference – CD is available
3. Public comment on Mosquito labeling Global Harmonization
4. PPDC involvement\*
5. PSEP Review with USDA/EPA
6. AAPSE Resolution/policy statement on funding
7. JPSE
8. List-serve
9. CAST membership in May 2005
10. local funding challenges
11. impacts of reduced funding
12. lost revenue or untrained
13. reduced communication with regulatory side
14. APPCO support
15. Reviews have reemphasized relationships between SLA's and CES
16. Unanimous support from PPDC
17. Letters were written for Support for AAPCO
18. Thanks to all The EC an BOD and membership

#### 5. Committee Reports:

All the reports received have been prepared and were emailed to the board by Catherine Daniels and her committee. Please reference the compiled report for a more detailed presentation from each committee.

- A. **Articles and By-laws:** Need to discuss term of office concerns.
- B. **Auditing:** No action. Books are in order.
- C. **Committee on Committees:** Suggested that the committee reports should be provided in summary form only and not provide total dialogue of the committee meeting(s). It was noted that deadlines were not respected by all. An official list of committee chairs should be developed and reside with the secretary as well as posted on the web site.
- D. **E-Services Committee:** Extensive written report provided. It is suggested to continue this committee. A reminder should be sent to all members to update their computer data base. Dean is going to request this information.
- E. **Global Harmonization:** Candace Bartholomew will be asked to draft a letter for board review to send to the EPA discussing the impact of GHS when adopted.
- F. **Membership/Public Relations:** As of August 12, 2005 there are 156 members. This is down by 24 members from 2004. The membership brochure has been updated. There is a new AAPSE poster available to the membership for use at meetings.

- G. **Nominations and Elections:** The committee is suggesting an adjustment to the current officer terms of office. The committee is to prepare a proposal suggesting changes.
- H. **Non-English Language Materials for pesticide Safety Education:** A Journal article was published in JPSE volume 6, 2004. A list of non-English speaking pesticide safety references is being developed by the committee. No items for consideration.
- I. **Recognitions & Resolutions:** The committee is proposing a list of AAPSE awards. See page 14 of the report for more detail on each. Concern was expressed on the number of recipients suggested for Fellows and Honorary membership. Suggested number was considered a high percentage based on membership. It was suggested that the committee consider adding a Life Membership Award. It was also suggested that the nominator should not be allowed to vote on the candidate.

## 6. Liaison Reports:

All the reports received have been prepared and were emailed to the board by Catherine Daniels and her committee. Please reference the compiled report for a more detailed presentation from each committee.

- A. **AAPCO:** Attachment beginning on page 54 of report document.
- B. **ASABE:** Standard on Pesticide Container Recycling. Larry Schulze is the AAPSE representative on this 25 member committee to develop an engineering standard for non-refillable pesticide containers.
- C. **CTAG:** Five bulleted items in the report were discussed at length. See page 15-17 of the committee/liaison report.
- D. **Endangered Species:** Even though there is no communications taking place regarding endangered species the BOD would like to keep this liaison group in tack and suggested that they attempt to maintain contact with Mary Powell with the EPA to establish a line of communication for future reference. AAPSE needs to appoint a liaison for this area.
- E. **International Harmonization and Classifications of Pesticides:** See earlier reference item E above.
- F. **National Pesticide Stewardship Alliance:** Issue of the ACRC situation and the apparent stopping of granulation of containers due to a lack of funding in California. Pat needs to solicit more information and possibly draft a letter to EPA.
- G. **Pesticides & Environmental Stewardship Program (PESP):** No report. We need a liaison for this group.
- H. **Pesticides & National Strategies for Health Care Providers:** Amy suggested that we should not form a committee but keep this as a liaison for now. Copy of the position statement and reference list is provided in the report on pp. 22-25.
- I. **PPDC:** Amy - take Dean's suggestion and put together a detailed report of what PSEP's do to give to the PPDC so they can read ahead a time. Use PPRS data. Use board members to survey the states (report impacts). Larry - we should ask the same questions to all – suggested by Win to have Amy

develop the questions to ask. Dean - we should designate one rep per district (senior Ext. rep). Larry will make the survey as a web answer and provide to Amy. Amy will develop the template and Larry will put it on the web for response. Carrie will help Amy analyze. Amy will present to PPDC. Natalia, Ples, Larry, Phil, and Carrie will conduct the interviews. Use the template to begin the process. Regional reps will be given a phone call if no response or if otherwise necessary. Regional reps will monitor progress. Barry – need more than outputs. Answer the so what questions, case studies would be good. See earlier discussion from president's report.

- J. **States FIFRA Issues Research & Evaluation Group:** No report.
- K. **SFIREG Policy, Operations, & Management (POM):** Electronic labels are not viable labels according to the EPA. They believe that electronic labels should be used for educational purposes only. Mosquito misting is a regulatory issue as is the issue about multiple REI's.
- L. **SFIREG Water Quality & Pesticide Disposal:** Report needs summarized.

**8. Additional Items:**

- A. Tax exempt status: Discussed earlier. See treasurers report.
- B. PDC for 2006. We should continue to add this on to a Regional Meeting as in St. Louis in 2004. Dean will follow up on dates and locations.
- C. Minimum risk pesticides: Are these products legal to use?
- D. Next board meeting: Suggested to move the off-year board meeting to the AAPCO meeting in early March.

**9. Brown moved and Herzfeld seconded to adjourn. Motion passed at 4:37pm.**