

American Association of Pesticide Safety Educators

Minutes of the Executive Committee Teleconference

Friday, 1 March 2002

Present: Amy Brown, President; Win Hock, President Elect; Norm Nesheim, Past President; Carol Ramsay, Treasurer.

1. Call to Order

The meeting was called to order at 11:03 AM EST by Amy Brown, President.

2. Approval of minutes from 10/4, 11/01/01 and 11/28 EC Meetings

Brown noted that she had contacted Bellinger on 8 February 2002 requesting that he review the minutes to date (Brown sent copies of the draft revised versions from her files), finalize them, and send to Mike Weaver for posting on the AAPSE web site. A proposed checklist for reviewing and approving minutes had been sent to Bellinger on 30 January 2002, at the suggestion of the Executive Committee (from teleconference 17 December 2001). Brown noted that Bellinger was unable to join the conference call due to illness in the family, and that the minutes from 4 October 2001 had been posted.

Hock, Nesheim, and Ramsay noted that they did not recall having received a copy of the minutes from 1 November 2001 to review. Brown responded that she had received the first draft from Bellinger and had made revisions, but agreed that the draft had not gone to any of the other members. Brown agreed to contact Bellinger and request again that review and approval of this set of minutes be expedited.

The Executive Committee (EC) approved the minutes from 28/29 November 2001, pending the following changes: 1.) scan for typos and extra spaces, and 2.) remove the word "delete" in the PESP discussion. Brown stated that the word does not appear in the version she has on file, so Hock agreed to contact Bellinger to identify the exact placement of the offending word.

3. AAPSE's Strategic Plan

The EC members thanked Nesheim for pulling together the revision of the Strategic Plan, based on his notes and Bellinger's. Brown noted that a decision was made during the November EC meeting to move Goal 1 to the last position, making it Goal 3 and moving the other two goal statements forward in the list, and the other EC members agreed. Additional

minor revisions were noted, and Brown offered to make the changes and finalize a draft for submission to the Board prior to the Board meeting in March.

There was some discussion of what to do with the background material from the earlier versions of the Plan. The EC agreed that Brown, as President, would keep both a hard copy and an electronic version of the previous iteration of the plan so that historical information, which might be helpful, would not be lost. The earlier versions of the Plan will be passed on as the Presidency changes. However, the EC concluded that the background material should not be included in the revised version of the plan, as, although some of the information may have value, too much time and effort would be needed. Appreciation for the efforts of those who worked on earlier versions was noted by all.

4. AAPSE E-services and suggested revisions to AAPSE web site

The EC commended Mike Weaver's work in revising the web site. They noted improved navigability of the site. Hock and Brown both commented that they have, or have had in the past, problems using Netscape Navigator as a browser rather than Netscape Explorer.

A discussion ensued on whether there is a need for a standing advisory committee to oversee the e-services rather than having the EC perform this task, as was agreed upon during the December EC meeting. Ultimately, the members agreed that a standing advisory committee would offer stability and historical perspective and perhaps expertise that the EC, which changes every two years, could not provide. The suggestion will be moved forward for the Board's consideration.

5. Proposal to have AAPSE produce a recordkeeping booklet for USDA

Discussion centered on whether there would be any benefits to AAPSE and/or its members in taking up USDA's proposal. The concern is that either each state's requirements would need to be incorporated, or an electronic version that could be altered by each state would need to be produced. The EC concluded the matter should be sent forward for full consideration by the Board, and a committee to pursue the matter instated if the Board approves it.

6. AAPSE participation in Partnerships in Pesticide Stewardship Program (PESP)

Brown explained that Jeanne Heying had communicated with her through a series of voice mails, expressing interest in pursuing new avenues for AAPSE participation in PESP. Ramsay reminded the EC that the EC had decided during the November EC meeting in Memphis that PESP participation by AAPSE did not seem to be desirable. Brown agreed to check with Heying on whether the approach she has in mind is significantly different from that considered previous. If yes, Brown will forward the matter to the Board for their consideration; otherwise, the request will be denied.

7. CTAG update for Board Meeting (Gina Davis)

Brown stated that Gina Davis had offered to make a presentation to the Board. The EC agreed that it would be both appropriate and desirable, so Brown agreed to confirm the matter with Davis.

8. Format for Board meeting

Brown explained that she had requested committee chairs and liaisons to submit reports in a format that would clearly identify issues for the Board's consideration. To maximize time for discussion of important business, Brown suggested that reports should not be read to the Board, but that she intended to summarize each report (if any new business was conducted since the last Board meeting) and to present each issue identified for consideration by the Board. If the appropriate chair or liaison for each issue raised is present at the Board meeting, Brown will ask him/her to state the case and lead the discussion. The EC approved the proposed format. Ramsay suggested Brown contact each report submitted prior to the Board meeting to inform them of the format that will be used during the Board meeting and to determine whether wording of their issue(s) is correct. Brown agreed.

9. Proposal to expand SR PSEC to National PSEC

The EC members present unanimously felt that this proposal is not properly AAPSE's business, and declined to bring the matter before the Board. Personal support for the proposal was expressed by EC members, but they did not feel the Association should be directly involved. At the EC's suggestion, Brown agreed to contact Wayne Buhler expressing this decision, and encouraging him to make appropriate linkages with others involved to determine whether the proposal suits their needs as well.

Ramsay noted that there is still money in the Treasury that could properly be used to support travel to a PSEC meeting for development purposes. Brown asked Ramsay to make a statement to that effect during her Treasurer's Report to the Board so that all members could receive the information.

10. Issues identified in Committee and Liaison reports

Brown had listed issues identified through Committee and Liaison Reports. All issues listed were approved by the EC to be moved forward for consideration by the Board. The issues identified were as follows:

Articles of Incorporation & By-Laws (Roger Flashinski)

Service of retired members as officers

E-services (Mike Weaver)

Request to establish advisory committee
Check out the reorganized web site
Submit announcements, calendar events, job opportunities

Issues and Evaluations (Win Hock)

Continuing need to provide comments on drift to EPA
Comment on other proposed labeling changes
Finalize the PPRS review process
Consider whether chemical security should become a major training topic

Membership/Public Relations (Joanne Kick-Raack and Randy Rivera)

Development of an AAPSE lapel pin

Nominations and Elections (Pat Hipkins)

Appointment of new committee
Standardization of election procedures

Professional Development Conference Planning (Pat O'Connor-Marer)

Options for the next meeting – when, where, what

SFIREG Policy, Operations, and Management (POM) (Jim Criswell)

Label wording
Homeowner responsibility
Chlorine gas
AAPSE position on federal support for disposing of homeowner pesticides

11. Other new business

Ramsay requested the EC's permission to establish a credit card for AAPSE to use for purchases only, not receipt of payment. She noted that if someone needs to make an expenditure, it may be more easily processed via a purchasing card. A card with no annual fee would be chosen, and the balance would be paid off monthly. The EC members present unanimously stated that they could not see that it would incur any further liability than a checking account, as it would still be subject to inclusion in the Treasurer's Report and to yearly auditing, and thus gave their approval.

Brown asked whether additional items should be added to the agenda for the March Board Meeting. EC members suggested reports from Kevin Keaney and Monte Johnson; Brown agreed to contact them to see if they were available and willing. These reports should be scheduled after discussion of the items listed above. Additionally, an update from the 2003 C&T planning committee was suggested. Nesheim noted past problems with groups needing to have associated meetings in conjunction with the main meeting. The EC members asked Brown to request that a formal AAPSE liaison be established as a member of the planning

committee to help foresee such needs.

12. Adjournment

Brown declared the meeting adjourned at 12:15 PM EST.

Respectfully submitted by Amy Brown, President, who took minutes since Secretary Bob Bellinger had an emergency conflict with the conference call.