

**American Association of Pesticide Safety Educators
Minutes of the Executive Committee Meeting**

DoubleTree Hotel
March 14, 2001
Arlington, VA

Present: Norm Nesheim - President, Barry Brennan - Past President, Amy Brown - President Elect, Carol Ramsay - Treasurer, Larry Schulze - Secretary, Pat Hipkins, Gina Davis, Jim Criswell, Mary Grodner, Monte Johnson, Kevin Keaney, Rob Denny.

1. Call to Order (Nesheim)

The meeting was called to order at 8:30 a.m.

2. Minutes (Schulze)

The AAPSE Executive Committee minutes of October 31, 2000 had been distributed by email to the AAPSE officers. Minor edits were recommended. Ramsay moved, Brown seconded that the minutes be approved. Motion carried.

3. Treasurer's Report (Ramsay)

Statements through January 2001

PSEC Savings	\$1,799.20
<u>PSEC Checking</u>	<u>6,821.15</u>
TOTAL	\$8,600.35

OPERATIONS Checking	\$3,381.22
OPERATIONS Savings	12,352.76
OPERATIONS CD	2,752.67
<u>OPERATIONS CD</u>	<u>2,752.67</u>
TOTAL	\$21,059.32

Ramsay is now working on budgets with the Western Region Pesticide Conference. A budget has been created for the 2001 Western Region Pesticide Conference. Registrations are coming in. Certificates of Deposit are in place. We have the option of placing more dollars into CDs. Treasurer's report was accepted.

4. Old Business

Status of Minutes (Nesheim)

Forward minutes of March 8, 2000 Board of Directors meeting to Mike Weaver for posting on the AAPSE web site.

AAPSE Flyer (Nesheim)

Each of the officers have their respective sections to prepare. Forward to Ramsay by April 15, 2001. Short paragraphs for each section. List what AAPSE has done. The audience for this flyer is AAPSE members. Ramsay - run with what you have on April 15. Ramsay will contact Ron Gardner, Cornell University, for his report on SFIREG / POM / AAPCO. The AAPSE flyer will be distributed at the June 2001 annual meeting.

Followup on Issues from 10/31/00 Executive Committee Meeting (Nesheim)

Ramsay will develop ideas on recognition and awards, resolutions. Nesheim confirmed Monday, June 11, 2001 for the AAPSE Board of Directors meeting, 8:00 to 10:00 a.m. and Tuesday, June 12, 2001 for the AAPSE General Business Meeting, 4:00 to 6:00 p.m.

AAPSE and the National Pesticide Stewardship Alliance (Nesheim)

Denny will address us at today's meeting with a NPSA update. Nesheim has visited with Denny about the relationship of AAPSE and NPSA. AAPSE is supportive of NPSA but has not endorsed NPSA. AAPSE members are welcome to join NPSA. The AAPSE Board of Directors will address this issue of the relationship between AAPSE and NPSA at the June 2001 meeting.

National Pesticide Stewardship Alliance Update (Denny)

NPSA is seeking letters of support from persons / organizations. They may be addressed to Jay Vroom, President of the American Crop Protection Association. Denny asked about PAT's educational needs from the ACRC on pesticide container / pesticide disposal programs, etc. Videotapes, slides, PowerPoint programs, Internet, a variety of audio/visuals were suggested. Landfill operators and city/county solid waste officials are becoming new audiences.

NPSA welcomes suggestions for speakers on containers and other stewardship topics for their 2001 annual meeting in Memphis, TN. Drafts of a NPSA membership flyer, NPSA By-Laws, and a list of 2001 NPSA governing officials were distributed. Denny noted that there are nine categories of NPSA membership, including organizations and individuals. A membership fee structure is being developed.

Brennan asked Denny about NPSA's potential liaison with AAPSE. Denny will raise this

point with the NPSA Board.

Reports

AAPSE Nomination Committee (Hipkins)

The Nomination Committee members began to solicit inputs in December for nominations. Their goal is to have four nominees per office (one per region). April 1, 2001 is the deadline to collect nominations. The nominees will be placed onto the AAPSE web site by April 15, 2001.

A retired individual may and can be considered for an AAPSE nominee for President Elect. A question arose about how travel expenses can be supported if a retiree is an officer and has no state/university funds to access. Ramsay indicated that it is expected that the President would attend the AAPCO spring meeting and each of the regional meetings in a two-year term. Costs could be about \$8,500 for the two years. AAPSE may be able to help cover some of these costs.

Ramsay noted that AAPSE may have to raise membership fees. The Board of Directors should address this issue in June. Nesheim stated that members cannot individually vote for AAPSE officers. No consolidated "state" votes occur for officer elections.

Kevin Keaney, EPA, offered some funds from his budget to support half of the travel costs annually for any retired AAPSE officer if he/she is somehow active in pesticide education activities.

AAPSE Membership Eligibility and Member Voting Privileges (Nesheim)

Brennan and Nesheim had suggested to Roger Flashinski (By-Laws Committee) that changes be considered in the AAPSE Articles of Incorporation and/or By-Laws to make voting issues clearer. Flashinski created and forwarded two tables for consideration to Nesheim on membership categories and the various elected / appointed positions.

A member in full standing, retired or not, must remain active in pesticide education activities.

Brennan suggested we may need to amend the Constitution and By-Laws to allow AAPSE members to individually vote on ALL issues and for AAPSE officers. Ramsay recommended we charge the By-Laws Committee ASAP to approach this in a timely manner. Brennan stated we need to clarify voting privileges of ex-officio members. Brennan raised a need to define an "educational activity" role for a policy for retired individuals to remain eligible for full membership.

Nesheim will contact Flashinski and request the By-Laws Committee develop guidelines of member voting privileges (one member, one vote), to clarify voting privileges of ex-officio members and to define an “educational activity” role (for retired individuals to remain for full membership).

CTAG and Worker Protection Standard Review Status (Keaney)

EPA is meeting internally to develop a strategy and program to reach end points as developed with CTAG. EPA is inviting AAPSE and industry to respond at any time and to serve as advocates for change as developed in CTAG.

Brennan inquired about the status of the development of the national core manual for pesticide applicator training. Keaney indicated there is no manual in development now, but that it is EPA’s intent to do so. Ramsay indicated that any new national core certification examination should be based on a new manual otherwise states probably would be slow to use the new exam.

Brennan asked about the future routing of the PAT pass-through funds to universities. Discussions were held about the consequences of moving the funds 1) via USDA to universities or 2) via regions to universities. Delays in the receipt of the funds has negative impacts on individuals at universities whose salaries are supplemented by the pass-through funds. Nesheim emphasized the important in-kind contributions that are already being provided by universities in support of PAT. Keaney said EPA will need to establish a multi-year interagency agreement with USDA to continue the pass-through routing of the funds.

A national train-the-trainer program for workers and handlers in being developed.

National PAT Program Leader Update (Johnson)

Emphasis is being placed on revising the formula to distribute the PAT pass-through funds to the universities. The CTAG activities raised this issue also. Nesheim was involved in the original formula development along with inputs from other PAT coordinators. Nesheim indicated the importance of criteria for data components of any formula. These data must be readily available from every state. Some data are not consistent from state to state: length of certification, number of commercial categories etc.

Johnson is desiring to change the name of “pesticide applicator training” and welcomes any input from AAPSE. Nesheim encouraged any new name to show the outcome of our educational programs. Ramsay and Nesheim noted that AAPSE can help Johnson with the process via our listserv to solicit ideas and to identify thoughts to emphasize in our name change.

An AAPSE ad hoc work group was suggested to collect ideas for a PAT name change. Possible ad hoc member suggestions included Howard Deer, Pat O'Connor-Marer, Andrew Thostenson, Brown, Susan Whitney, Davis. Johnson said he would seek inputs from the regulators, also. This committee would be asked to report back to the AAPSE Executive Committee via email by May 1, 2001.

Johnson desires to promote the pesticide applicator training program to Congress. He will invite a PAT coordinator(s) to provide an overview of their successful program to Congressional staffers: to include accomplishments of PAT, pesticide safety approaches, reductions of pesticide use, etc. Brown suggested to do this after the name change is finalized.

The national PAT brochure is in progress and is hoped to be available for the June 2001 national meeting. Ramsay asked if the brochure could be delayed so that it could reflect the upcoming PAT name change. Johnson stated that could not be delayed, the grant process has already been extended, the money can not be held any longer, and that the flyer must continue towards completion.

Issues and Evaluation Committee (Brown)

A letter was received from EPA in response to AAPSE's letter on pesticide production caps.

Schulze reported that he would be presenting a seminar on March 15, 2001 on the Section 25(b) pesticide labels at the Office of Pesticide Programs, EPA. The seminar is a followup of a directive of the Executive Committee to stay in contact with EPA and encourage interaction with OPP. In their letter to EPA, AAPCO concurred with AAPSE and also requested a recognizable registration number on 25(b) labels. Davis provided names of two additional EPA staffers, Sheryl Reilly and Brian Steinwand, to invite to the seminar.

Pesticide Safety Education Centers (Brennan)

Brennan provided a Pesticide Safety Education Center Update. The Southern Region is conducting their first session next week with about 40 registered. The Western Region PSEC is in developmental stages. Funding is being sought for it now. Some individuals in AAPCO have incorrectly perceived PSEC as basic information for educators in pesticide applicator training.

AAPSE Journal (Nesheim)

Weaver has forwarded draft revised guidelines for the Journal of Pesticide Safety Educators and has requested further assistance from one AAPSE member per region: Ples Spradley (South), O'Connor-Marer (Western), Flashinski (North Central) and Win

Hock (Northeast). This committee will have a report to the Board of Directors in June. Weaver is suggesting the appointment of an Assistant Editor. With the terms of the Editorial Board members to end by the end of 2001, Weaver is seeking to confirm new or extend existing terms of these individuals.

Ramsay distributed a proposed structure of the AAPSE web site.

5. New Business

Policy of Travel Support for AAPSE Members (Nesheim)

Brown indicated a need for guidelines in the use of AAPSE dollars for travel support by AAPSE officers, Board members, Committee chairs and members in certain semi-official AAPSE business activities. Brown stated that a mechanism (as defined in job descriptions) is needed to financially support these individuals who do not have access to travel monies in their performance of AAPSE-related tasks. A committee is needed to write these job descriptions. Brown offered to take the lead, with Nesheim and Brennan assisting to write these draft job descriptions.

June 2001 AAPSE Meetings Preparations (Nesheim)

Schulze will announce the June 12, 2001 AAPSE General Business meeting to the membership via the listserv. A minimum sixty-day advance notice is required.

Other announcements: The AAPSE Board of Directors meeting will take place on Monday, June 11, 2001, from 8:00 - 10:00 a.m.

The need for an Executive Committee in San Antonio is yet to be decided. If needed, it must on Sunday, ahead of the Board of Directors meeting. Nesheim prefers to have the Executive Committee meet, if needed, by conference call to discuss any pertinent business. Ramsay suggested that email be used to raise any issues before any planned conference call. The conference call may review the Board of Directors meeting agenda.

National Pesticide Stewardship Alliance (Brown)

Roger Springman called Brown and has subsequently sent a letter requesting feedback on their upcoming conference in Memphis, Nov. 27 - Dec. 1, 2001. The NPSA Conference for 2002 will be in August at Seattle. NPSA asked:

Does AAPSE need meetings rooms at these conferences to conduct any business (Executive Committee, etc.)? Conclusion: Yes, a room is needed for the Executive Committee meeting at Memphis. A room is not needed for Seattle.

Would AAPSE be interested in organizing a panel discussion

on topics of interest at the NPSA Conference in November 2001?
Conclusion: a qualified “yes” depending on NPSA agenda and theme (possibly on training materials and technologies). AAPSE could offer to moderate a session rather than organize a panel discussion.

Would AAPSE wish to sponsor any special professional activities, workshops, training sessions, field trips, social activities, breakfasts, breaks? Conclusion: No - there is no money for these activities.

Does AAPSE have any suggestions for keynote or plenary speakers for the conference? Conclusion: AAPSE can solicit ideas from the membership.

Brown will draft an AAPSE letter in response for Nesheim’s signature.

AAPSE Reception at the June 2001 National Meeting (Nesheim)

A Sunday evening welcoming reception would be very appropriate. A small suite will be arranged. Ramsay is a contact in its arrangement with the San Antonio planning committee.

North Central Region Meeting at National Meeting (Davis)

Davis mentioned that the North Central Region will need a time slot at the National meeting. Davis will invite Brown to participate at the meeting.

Pesticide Improvement Project Work Group (Davis)

Davis learned of this work group that is concentrating on re-registration issues. As this group moves forward, Davis will seek AAPSE inputs. Because PAT is involved in risk mitigation, training materials, and applicator education, these topics are related to the activities of the Work Group. Davis will represent AAPSE’s needs. Nesheim emphasized the importance of training for risk mitigation and that training materials need to be developed for specialized products.

Other potential topics this Work Group may address include the cancelling of GUP products and the replacement with RUP products. Time is needed in advance to develop training materials to meet regulatory changes. Brown requested additional information from Davis on the purpose of this Work Group. The Issues and Evaluation Committee may need to address some of these points. Brown will draft a letter on this topic.

AAPSE Position Papers (Brown)

Brown will check to determine if past AAPSE position letters are on the AAPSE web site. An example is the production cap letter.

PESP Proposal (Brennan)

Brennan meets March 15 about the PESP. The proposal for funding was turned down. Should AAPSE pursue this further? Conclusion: No, stay in a holding pattern, monitor.

Brown moved, Ramsay seconded to adjourn. Carried. Meeting adjourned at 12:05 p.m.

Respectfully submitted
Larry D. Schulze
Secretary