

American Association of Pesticide Safety Educators

Minutes of the Executive Committee Teleconference

Monday, 17 December, 2001

Present: Amy Brown, President; Win Hock, President Elect; Norm Nesheim, Past President; Carol Ramsay, Treasurer.

1. Call to Order

The meeting was called to order at 1:30 PM by Amy Brown, President.

2. Report from Pesticide Program Dialogue Committee (PPDC) – Win Hock, Liaison.

Hock noted that about half the members of the PPDC are new. Nesheim commented that this is partly due to expansion of the committee.

Hock stated that inerts are a new issue under discussion. Subcommittees have been given tasks to address possible scenarios ranging from no disclosure to full disclosure with percentage of each ingredient. Hock expects a compromise on some form of disclosure will be reached.

3. Membership update – Carol Ramsay, Treasurer

Receipts for membership in AAPSE have been sent out. We have 64 paid members and 8 supporting members.

4. E-services discussion

Brown noted that she had contacted Mike Weaver, Editor-in-Chief of JPSE, shortly after the NPSA meeting in Memphis to apprise him of the fact that the Executive Committee would be meeting today to review the organization of the AAPSE web site, and to develop procedures for posting and maintaining the site. He was informed that the EC would expect an invoice for any such changes, as well as for proposed normal maintenance of the site. In addition, Weaver was asked to provide the EC by January 15, 2002 with feedback on JPSE changes discussed during the lunch meeting of the JPSE Editorial Board I San Antonio in June 2001: 1.) replacement editors as discussed, and 2.) finalization of the revised criteria for submission of articles.

Brown read parts of an e-mail response sent by Weaver on December 14, 2001. Weaver stated therein that he had already appointed Wayne Buhler to replace Suzanne Deatheredge in the south, that Catherine Daniels would be appointed to replace Terry Miller in the west, no changes would be made

to editors in the north central region, and that 3 candidates were under consideration to replace Jim Dill in the northeast region. The criteria are ready to be sent to the Editorial Board for final approval once the editorial reassignments have been completed. Two articles for JPSE are still in process. There will be an issue for 2001, although it will be slim as one article submitted was rejected. Weaver did not mention book and video reviews; Brown will follow up and inform the EC.

The EC proceeded to discuss the AAPSE web site. The Committee noted that the redesigned site is a big improvement. The use of frames on the left side of the site helps orient the user. The EC completed a thorough review of the site and came up with some suggestions for streamlining and reorganizing some sections to increase the ease of use even more. The suggested revisions will be compiled by Brown and sent to the EC by the end of the day December 17, 2001 to review. Once the EC has agreed on the recommendations, Brown will send them to Weaver and ask for his invoice.

5. Minutes

Hock noted that several issues of the minutes from all of AAPSE's official meetings (Annual Business Meeting, Board Meeting, and Executive Committee meetings) have not been posted. Brown stated that this has been an ongoing problem and the EC needs to set a process to ensure more timely posting of the minutes. It was agreed that Brown would develop a checklist for the current and future AAPSE Secretaries to use to help ensure a smoother process. The steps will include 1.) submit the minutes to the appropriate people (i.e., those who were on the committee at the time of the meeting and who were present during the meeting) for review and comment; 2.) receive comments and revise the draft minutes; 3.) send the revised minutes to the same people with a request for approval by e-mail; and 4.) submit the approved minutes to Weaver for posting on the AAPSE web site. Nesheim offered to work with Larry Schulze, AAPSE's past Secretary, to finalize minutes from his term, and Brown will contact Bellinger.

Brown declared the meeting adjourned at 3:05 PM EST.

Respectfully submitted by Amy Brown, President, who took minutes since Secretary Bob Bellinger had an emergency conflict with the conference call.